Request for Proposal

Mowing & Lawn Care Services RFP 2022

For Clark County Land Reutilization Corporation (CCLRC)

Proposal Deadline:

9:30 AM 4/1/2022

The Clark County Land Reutilization Corporation is now accepting bids for mowing and lawn care services. The CCLRC requests interested parties submit their bid for mowing and lawn care services

TERMS OF WORK TO BE PERFORMED

The CCLRC is recruiting Lawn Care companies for the 2022 mowing season. Each contractor shall submit a cost to mow each lot. Include in the total cost the amount to mow the lot and remove small articles of trash. Work that is not to be covered under this bid is mulching, planting, and trimming of bushes and trees. Work shall be performed spring, summer and fall. Each lot contracted shall be mowed and tended to every two weeks or at the direction of the CCLRC. Work shall commence upon the CCLRC submitting to the contractor a notice to proceed. Work shall cease upon the CCLRC submitting to the contractor a notice to cease operations. Terms of the agreement will end upon notice to cease operations or no later than January 1st, 2023.

The CCLRC is involved in the sale and acquisition of many properties. Properties will be removed from the mowing list during the mowing season. This will happen due to the sale of properties or various other reasons. Properties may also be added to the mow list throughout the year. The CCLRC reserves the right to engage multiple contractors in the completion of the work proposed due to the large quantity of properties the CCLRC maintains. It may also terminate a contractor upon documentation of unsatisfactory work performed.

Some lots may have structures on them.

Bids should be submitted in a sealed envelope and addressed as:

Mowing and Lawn Care Services RFP#2022
Attn: Ethan Harris
3130 East Main Street, Suite 1A
Springfield, Ohio 45505

All bids will be opened and available for public viewing at 3130 East Main Street, Suite 1A on April1st 2022 at 9:30 am.

Bids submitted after 9:30 AM, April 1st 2022 will not be accepted.

The following documentation is required at time of bid in order to be considered for a Mowing and Lawn Care Contract with the Clark County Land Reutilization Corporation.

- **W-9 Tax Form**
- **Bureau Workers Compensation Documentation**
- **Liability Insurance, policy should be $1,000,000 combined single limit for bodily injury and/or property damage. If awarded the contract the Clark County Land Reutilization Corporation will need to be named on the policy within 7 business days or before work commences whichever comes first.**
- **Drug-Free Workplace Policy,** You may build a custom Drug-Free Workplace Policy at **http://www.dol.gov/elaws/asp/drugfree/drugs/screen2.asp**
- **EEO Statement, Document Attached**
- **Conflict of Interest Disclosure, Document Attached**
- **Affidavit of Contractor Non-Delinquency of Real Property Taxes, Document Attached**
- **Provide information regarding your relevant experience on similar projects**
- **Contractor must be registered with the Ohio Secretary of State and in good standing**

Subcontracting work is not permitted

Evaluation Criteria

1. Cost
2. Qualification of the firm
3. Familiarity with geographic area
4. Completeness of proposal

The CCLRC reserves the right to disqualify any contractor from bidding that has not met the requirements of the bid document.

Bid Tabulation Document: Mowing and Lawn Care Services RFP#2022

Company Name:

Contact Person:

Contact Person Phone Number:

Company Email:

No.	Address	Provide a fixed price per lot for each mow
Example: 0	000 Springfield Rd. Springfield, Ohio 45505 Parcel # 000000000000000	$0.00
1	226 Rice St. Springfield, Ohio 45505 Parcel # 3400700034421019	$
2	129 W. Southern Ave. Springfield, Ohio 45506 Parcel # 3400700034327029	$
3	1115 S. Western Ave. Springfield, Ohio 45506 Parcel # 3400600004318016	$
4	1039 Warder St. Springfield, Ohio 45503 Parcel # 3400700029313012	$
5	1621 Allison Ave. Springfield, Ohio 45506 Parcel # 3400600003113001	$
6	411 W. Clark St. Springfield, Ohio 45506 Parcel # 3400600004403046	$
7	1868 Springmont Ave. Springfield, Ohio 45506 Parcel # 3400600003122005	$
8	1241 W. Perrin Springfield, Ohio 45506 Parcel # 3400600003106006	$
9	931 Kenton St. Springfield, Ohio 45505 Parcel # 3400700028304019	$
10	31 W. Grand Ave. Springfield, Ohio 45506 Parcel # 3400700034323003	$
11	151 S. Light St. Springfield, Ohio 45506 Parcel # 340060000421128	$

12	1507 Lexington Ave. Springfield, Ohio 45505 Parcel # 3400700028219001	$
13	312 W. Pleasant St. Springfield, Ohio 45506 Parcel # 3400700034121004	$
14	333 Fair St. Springfield, Ohio 45506 Parcel # 3400700034302043	$
15	29 S. Light St. Springfield, Ohio 45506 Parcel # 3400600004204023	$
16	1132 Oak St. Springfield, Ohio 45505 Parcel # 3400700028323006	$
17	517 W. Mulberry St. Springfield, Ohio 45506 Parcel # 3400600004228010	$
18	910 Summer St. Springfield, Ohio 45505 Parcel # 3400700028304028	$
19	838 Park Ave. Springfield, Ohio 45503 Parcel # 3400700029209018	$
20	209 E. Johnson Ave. Springfield, Ohio 45505 Parcel # 3400700033403001	$
21	114 W. Southern Ave. Springfield, Ohio 45506 Parcel # 3400700034322017	$
22	529 W. Clark Springfield, Ohio 45506 Parcel # 3400600004403009	$
23	613 Dibert Ave. Springfield, Ohio 45506 Parcel # 3400600004410006	$
24	528 W Southern Ave. Springfield, Ohio 45506 Parcel # 3400600004421009	$
25	402 North Race Street Springfield, Ohio 45504 Parcel # 3400600005413012	$
26	707 S. Wittenberg Ave. Springfield, Ohio 45506 Parcel # 3400700034303012	$
27	18 S. Light St. Springfield, Ohio 45506 Parcel # 3400600004206034	$

28	243 Lyle Ave. Springfield, Ohio 45505 Parcel # 3000700032207035	$
29	1028-1030 W. High St. Springfield, Ohio 45506 Parcel # 3400600004105009	$
30	266-268 S. Plum St. Springfield, Ohio 45506 Parcel # 3400700034117006	$
31	4450 Penny Pike. Springfield, Ohio 45502 Parcel # 0500200033000053	$
32	421 Linden Ave. Springfield, Ohio 45505 Parcel # 3400700034220027	$
33	521 W Grand Ave. Springfield, Ohio 45506 Parcel # 3400600004421020	$
34	744 N. Florence Springfield, Ohio 45503 Parcel # 3400700029216001	$
35	203-205 S. Race St. Springfield, Ohio 45506 Parcel # 3400600004212022	$
36	425 W. Liberty St. Springfield, Ohio 45506 Parcel # 3400600004415004	$
37	228-230 W. Pleasant St Springfield, Ohio 45506 Parcel # 3400700034122016	$
38	231 W. Grand Ave. Springfield, Ohio 45506 Parcel # 3400700034321003	$
39	222-226 W. Pleasant St. Springfield, Ohio 45506 Parcel # 3400700034122017	$
40	1123-1125 Highland Ave. Springfield, Ohio 45503 Parcel # 3400700029323005	$
41	2018 Clifton Ave. Springfield, Ohio 45505 Parcel # 3400700033412004	$
42	1764 Edwards Ave. Springfield, Ohio 45503 Parcel # 3400700029219019	$

43	307 N. Florence St. Springfield, Ohio 45503 Parcel # 3400700029406034	
44	306 E. Grand Ave Springfield, Ohio 45505 Parcel # 3400700034413039	$
45	724 S. Yellow Springs St. Springfield, Ohio 45506 Parcel # 3400600004405022	$
46	1027 Lagonda Ave. Springfield, Ohio 45503 Parcel # 3400700029307020	$
47	1225 S. Limestone St. Springfield, Ohio 45505 Parcel # 3400700034329021	$
48	1026 W. State St. Springfield, Ohio 45506 Parcel # 3400600004320009	$
49	617-619 Dibert Ave Springfield, Ohio 45506 Parcel # 3400600004410005	$
50	1004 S. Center St. Springfield, Ohio 45506 Parcel # 3400700034318001	$
51	10762 Haddix Rd. Fairborn, Ohio 45324 Parcel # 1901000029400010	$
52	1067 S. Yellow Spring St. Springfield, Ohio 45506 Parcel #3400600004417015	$
53	0 Monroe Springfield, Ohio 45506 Parcel # 3400700034216001	$
54	642-644 W. High St. Springfield, Ohio 45506 Parcel # 3400600004206033	$
	Total Fixed Cost for All Lots	**$**

DETAILED TECHNICAL SPECIFICATIONS

CARE OF THE WORK

The Contractor shall be responsible for all damages to persons or property that occur in connection with the performance of the Work and shall be responsible for the proper care and protection of all Work performed until completion and final acceptance.

In an emergency affecting the safety of life or property, on or adjoining the site, the Contractor shall act, either at their own discretion or as instructed by the CCLRC, to prevent such threatened loss or injury. The CCLRC will determine the appropriateness of the amount of any compensation claimed by the Contractor on account of such Emergency Work.

The Contractor shall avoid damaging public sidewalks, street, curbs, pavements, utilities, structures, or any other property. They shall repair any damage, at their own expense and in a manner satisfactory to the CCLRC.

CORRECTION OF WORK

The selected Contractor agrees to correct all defects in the Work performed arising out of the use of defective materials or improper workmanship, which may become apparent during a period of six (6) months after final inspection of each parcel. All Work shall be done to the satisfaction of Clark County Land Reutilization Corporation.

PAYMENT

Upon completion and acceptance of the Work by the CCLRC, the Contractor will submit an itemized invoice containing no more than five properties per-invoice. The total amount due the Contractor shall be paid to the Contractor within thirty (30) days of submission of the itemized invoice to the CCLRC.

No payment shall be made for any unauthorized work.

No payment made under the Contract shall act as a waiver of the right of the CCLRC to require the fulfillment of all of the terms of the price quotation.

Failure on the part of the Contractor to complete all required work in a reasonable time frame may result in the CCLRC withholding payment and arranging to have the subject work

completed by others. The cost of such work is the responsibility of the Contractor and will be deducted from any amount due the Contractor.

DEDUCTIONS FOR UNCORRECTED WORK

If the CCLRC deems it not expedient to require the Contractor to correct work not done in accordance with the CCLRC's Purchase Order, an equitable deduction from the Purchase Order amount will be made by agreement between the Contractor and the CCLRC. It shall be the CCLRC's sole decision as to whether it will allow the Contractor to make such work correction.

RESPONSIBILITIES OF CONTRACTOR

Except as otherwise stated, the Contractor shall provide and pay for all materials, labor, tools, equipment, water, light, heat, power, transportation, supervision, temporary construction of every nature, charges, levies, fees or other expenses incurred and all other services and facilities of every nature whatsoever necessary for their performance of the Contract within the specified time.

The Contractor shall adequately protect the work, adjacent property and the public, and shall be responsible for any damages and injuries.

SUBCONTRACTING

Subcontracting is not permitted.

Signature of Authorized Agent for Contractor: **Date:**

Land Bank Use Only

Proposal ☐ **Accepted** ☐ **Rejected**

Signature of Authorized Agent for the Land Bank: _____ Date:_____

Conflict of Interest Disclosure Form

Note: A potential or actual conflict of interest exists when commitments and obligations are likely to be compromised by the nominator(s)'other material interests, or relationships (especially economic), particularly if those interests or commitments are not disclosed.

This Conflict of Interest Form should indicate whether the nominator(s) has an economic interest in, or acts as an officer or a director of, any outside entity whose financial interests would reasonably appear to be affected by the addition of the nominated condition to the newborn screening panel. The nominator(s) should also disclose any personal, business, or volunteer affiliations that may give rise to a real or apparent conflict of interest. Relevant Federally and organizationally established regulations and guidelines in financial conflicts must be abided by. Individuals with a conflict of interest should refrain from nominating a condition for screening.

Date:

Name:

Position:

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

☐ I have no conflict of interest to report.

☐ I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

1. _____

2. _____

3. _____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: _____

Date: _____

BIDDER'S PERSONAL PROPERTY TAX STATEMENT

(AFFIDAVIT OF CONTRACTOR OR SUPPLIER OF NON-DELINQUENCY OF PERSONAL PROPERTY TAXES)

O.R.C. 5719.042

STATE OF OHIO }
} SS:
COUNTY OF _____ }

I, _____, having been duly sworn, state that I am competent to testify to the following:

(Complete Applicable Statement)

[ ] On _____, I submitted a bid to Clark County, Ohio, to provide the County with _____. On said date, I owed no personal property tax to the Clark County Taxing District, and, after checking with said District, I have personal knowledge that I have not been charged with having any delinquent personal property tax owed to said District.

OR

[ ] On _____, I submitted a bid to Clark County, Ohio, to provide the County with _____. I presently am delinquent in the payment of personal property tax to the Clark County Taxing District, and, after checking with said District, I have personal knowledge that my name appears upon the records of said District as delinquent in the payment of personal property tax as follows: _____

_____

_____ owed as penalties assessed against said delinquency. As part of the consideration for a contract to perform the above stated bid, I hereby agree that this form be incorporated into said contract shall be paid to Clark County Taxing District in the amount of said delinquent tax and said assessed penalty prior to any payments being made to the bidder or other person under the contract.

_____ _____
BIDDER DATE

Sworn to and subscribed before me, a Notary Public,
on this ____ day of _____, 20

_____
NOTARY PUBLIC
My commission expires _____, 20

_____does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

_____ _____

Owner Date